LETTER OF INVITATION

PROJECT NAME: Provision of Group Life Assurance for the Roads Directorate (RD) Staff

BID REF NO: RD/GLA/2023

1. The Roads Directorate has funds available towards the cost of "Provision of Group Life Assurance for the Roads Directorate (RD) Staff for the Financial Year 2023/2024.
2. The Roads Directorate now invites tenders/quotations from **Eligible Insurance Companies/ service providers** to offer Group Life Assurance to RD staff.

3. Qualified and interested tenderers may obtain further information during office hours from 0800 -1700 hours at the address given below
4. There will be a compulsory pre-conference which shall be held at Roads Directorate GroundFloor Board Room on Friday, 6th October 2023 at 10:00 a.m at the Roads Directorate Headquarters, Corner Senate and Lepoqo roads, Opposite Browns Cash and Carry, Industrial Area Maseru.

5. Quotations comprising 1 original , 1 copy and a soft copy in a memory stick of the are to be enclosed in one plain sealed envelope bearing no identification of the Bidder and marked as follows; " **Request for Quotations for Provision of Group Life Assurance for the Roads Directorate (RD) Staff"** must be deposited in the Tender Box at **Roads Directorate, Ground Floor, Room G11, Near the Procurement Section, Corner Senate and Lepoqo Roads, Industrial Area** and addressed to Roads Directorate at the above address, to be received on or before **12:00 Noon, Thursday, 26th October 2023.** Late Bids will be rejected.

Bids will be opened the same day at **14:30hrs** by the Roads Directorate's Tender Board, in the presence of the Bidders or their representatives who choose to attend.

Postal Address: -
Roads Directorate
Procurement Section
P.O. Box 194
Maseru 100
Lesotho
Telephone: +266 22229000/52229000

Street Address: -
Ministry of Public Works
Roads Directorate
Corner Senate and Lepoqo Roads
(Opposite Browns Cash and Carry)
Moshoeshoe Road
Industrial Area

Email: **ntlhakanam@rd.org.ls; mahiritonaf@rd.org.ls; marek@rd.org.**

The Roads Directorate reserves the right to accept or reject any or all tenders for reasons that may be advanced.

Website: www.rd.org.ls
"Quality Roads, Improving Connectivity"