INVITATION TO BID

Date: May 2026

PROCUREMENT OF THE SUPPLY, DELIVERY AND INSTALLATION OF ICT EQUIPMENT & INFRASTRUCTURE UPGRADES FOR THE ROADS DIRECTORATE (RD)

Bid Reference No.: RD/LB-001/2026-2027

The Roads Directorate (RD) invites sealed bids from eligible and qualified bidders for the Procurement of the Supply, Delivery and Installation of ICT Equipment & Infrastructure Upgrades for the Roads Directorate under the following lots:

Lot No.	Description	Reference No.
Lot 1	Procurement of Supply and Delivery of Laptops with Backpack Bags and Wireless Mice	RD/LB-001A/2026-2027
Lot 2	Upgrade and Revamp of RD Server Room and Installation of Network Points	RD/LB-001B/2026-2027

1. Eligibility

Bidding is open to eligible local and international bidders registered and operating legally in their respective countries.

All Service Providers to the Government of Lesotho are required to comply with their tax obligations. Bidders must therefore submit:

- Valid Tax Clearance Certificate;
- Certified copy of Traders' License/Company Registration Certificate;

- Proof of Authority of Signatory;
- Bid Security as specified in this Invitation to Bid.

Additional Requirements

Lot 1

Bidders tendering for Lot 1 must provide:

- Proof of previous experience in the supply of laptops and ICT accessories;
- At least one (1) reference letter for similar assignments successfully completed;
- Manufacturer's Authorization Letter.

Lot 2

Bidders tendering for Lot 2 must demonstrate:

- Proven experience in at least three (3) similar projects involving server room revamping, structured cabling, networking, or ICT infrastructure installations;
- At least three (3) reference letters for similar completed assignments.

Bidders may tender for one or both lots. However, each lot must be submitted in a separate sealed envelope.

2. Purchase of Bidding Documents

Interested eligible bidders may obtain further information and inspect the bidding documents during normal working hours (08:00 AM – 4:30 PM) from:

The Procurement Manager

Roads Directorate

Postal Address

P.O. Box 194
Maseru 100
Lesotho

Tel: +266 22229000 / 52229000

Email: manoelin@rd.org.ls CC: mahlomaholob@rd.org.ls; molefimt@rd.org.ls

Physical Address

Procurement Section, Ground Floor (Room G11)
Corner Senate and Lepoqo Roads
Industrial Area (Opposite Browns Cash and Carry)
Maseru, Lesotho

Bidding documents in English may be purchased starting from **18 May 2026** upon payment of a non-refundable fee of:

M2,000.00 per Lot

Payment shall be made by bank transfer or direct deposit into the following account:

- **Account Name:** Roads Directorate Operating Revenue Account
- **Bank:** Nedbank Lesotho
- **Account Number:** 021000067633
- **Swift Code:** NEDLLSMX
- **Branch Code:** 390161

Proof of payment must be presented to the Roads Directorate before collection of bidding documents. Payment may also be made through POS/swiping facilities available at the Finance Division (Room G03), Roads Directorate Headquarters.

3. Pre-Tender Meeting

A mandatory pre-tender meeting shall be held as follows:

- **Venue:** Roads Directorate Boardroom, Ground Floor
- **Date:** Wednesday, 27th May 2026
- **Time:** 10:00 AM

4. Bid Security

Bids must be accompanied by a Bid Security of M5,000.00 (Five Thousand Maloti)

The Bid Security shall be in the form of a Bank Guaranteed using the provide format addressed to Roads Directorate.

5. Submission of Bids

Completed bid documents comprising:

- One (1) Original; and
- One (1) Copy

must be enclosed in plain sealed envelopes bearing no identification of the bidder and clearly marked as follows:

For Lot 1

"PROCUREMENT OF THE SUPPLY AND DELIVERY OF LAPTOPS WITH BACKPACK BAGS AND WIRELESS MICE TO ROADS DIRECTORATE" Ref No.: RD/LB-001A/2026-2027

For Lot 2

"UPGRADE AND REVAMP OF RD SERVER ROOM AND INSTALLATION OF NETWORK POINTS" Ref No.: RD/LB-001B/2026-2027

Where a bidder submits bids for both lots, each bid must be submitted in a separate sealed envelope.

Bids must be deposited in the Tender Box located at:

Procurement Section (Room G11)
Ground Floor
Roads Directorate
Corner Senate and Lepoqo Roads
Industrial Area (Opposite Browns Cash and Carry)
Maseru, Lesotho

Deadline for Submission **Thursday, 11th June 2026 at 10:00 AM**

Late bids will be rejected.

6. Bid Opening

Bids will be opened immediately after closing time:

- **Date: Thursday, 11th June 2026**

- **Time:** 10:30 AM

- **Venue:** Roads Directorate Boardroom

Bidders or their representatives who choose to attend may be present during the opening.

7. Prices and Validity

Prices quoted shall

- be inclusive of all applicable taxes and delivery costs;
- be expressed in Lesotho Maloti (LSL); and
- remain valid for a period of Ninety (90) days from the closing date of the bid.